

Landscape & Maintenance Meeting Minutes
Key West Golf Club Homeowners' Association, Inc.
Key West, Florida 33040

June 4, 2024
Key West Golf Club Office
74 Golf Club Drive

And via Zoom Open Conference Call

Purpose: Organizational Meeting of Committee

- **Call to Order**

Meeting called to order by Anne Boland, Chair at 5.30pm

- **Determination of Quorum**

Committee – Terry Raum Voting Member, Anne Boland Voting Member, Robert Duffy Voting Member, Orsure Francis

Quorum determined.

HOA Management – Pat Labrada

HOA Board Members – Thomas Siburg, Robin Mitchell, Derrick Rende via Zoom

- **Proof of notice of meeting** – Meeting notices sent to all members

- **Unfinished Business**

- Budget Review

- Long Term Coconut Tree Removal – Robert to contact Dr. Camarotti in Key West

- Irrigation opportunities. Annual Spend: \$130K.

- Enclosure painting

- Gravel Options / Keys Energy Mulch

- Tree Removal protocol

- **New Business**

- 1) Budget Review. Robin Mitchell, Board President confirmed \$20K for special projects. Line \$ Items can be changed once bottom line budgeted amount is achieved.
- 2) Coconut Removal. Notice to Community drafted. Coconut removal will be scheduled. Non-compliance by Owners will result in \$230.00 charge to HOA Account.
- 3) Emergency situation. Spoonbill Tree at #36. Terry Raum, voting member spoke to Owner and will discuss again to confirm contribution to cost. Sketch provided by Pat Labrada, cost to be \$300, not more than \$
- 4) Irrigation Opportunities. Annual spend is \$130,000. Request Water Bills from Pat Labrada with schematics to determine locations to determine savings opportunities. Blue Book could not be located by Mr. David Hubbard.

Landscape & Maintenance Meeting Minutes
Key West Golf Club Homeowners' Association, Inc.
Key West, Florida 33040

- 5) Peter Munoz – Summit Loss Prevention. Sidewalk Trip Hazards. Pat Labrada communicated major safety issue at sidewalk at the entrance coming from 1st Tee Golf Course coming into Community. Orsure to review while doing property walk.
- 6) Jennifer Raum to determine days / times for Scope of Work with 2 Brothers. Not present – will be on Agenda in July.
- 7) Resident in Merganser Lane re step stones. Terry Raum walked to speak to owners.
- 8) Next meeting – Picture Deck review for next project
- 9) Anne provided list Survey Volunteers from Resident Surveys. Volunteer Group to be formed. Will contact before July meeting for availability.
Terry Raum – Feedback from North Carolina group – Scope of Work
 - Name the group – NC Group are 'Deadheaders'
 - Planting / Snipping & Replanting
 - Vegetable Garden
 - Lecture Series with Guest Speakers
 - Demo Garden (propose Butterfly Garden for location)
 - Orchids Specialist
 - @ Botanical Garden for plant suggestions

Motion:

- 10) Tree at #77 Golf Club Drive. Motion communicated to Robin Mitchell who created an Emergency Motion passed at Board Meeting. Work has commenced with new material proposed which is weather resistant. Not to exceed \$1,000.
- 11) Emergency situation. Spoonbill Tree at #36. Terry Raum, voting member spoke to Owner and will discuss again to confirm contribution to cost. Sketch provided by Pat Labrada, cost to be \$300, not more than \$500
Motion proposed by Chair – Anne Boland
Motion seconded by Terry Raum, Voting Member
All in favor – Aye. Motion passed.
- 12) Motion to commence special project, planting at front entrance of Community – both sides. Front of Security Hut & Ground cover at Merganser side.
Motion proposed by Chair – Anne Boland
Motion seconded by Terry Raum, Voting Member
All in favor – Aye. Motion passed.
 - **Adjournment** at 6.15pm