

Landscape & Maintenance Meeting Minutes  
Key West Golf Club Homeowners' Association, Inc.  
Key West, Florida 33040

April 2, 2024  
Key West Golf Club Office  
74 Golf Club Drive

And via Zoom Open Conference Call

**Purpose:** Organizational Meeting of Committee

- **Call to Order**  
Meeting called to order by Anne Boland, Chair at 5.30pm
- **Determination of Quorum**  
Committee – Terry Raum Voting Member, Anne Boland Voting Member, Robert Duffy Voting Member, Orsure Francis Alternate, Jennifer Pryor  
Quorum determined.  
HOA Management – Pat Labrada  
HOA Board Members – Thomas Siburg, Robin Mitchell, Guy Gross
- **Proof of notice of meeting** – Meeting notices sent to all members
- **Unfinished Business** – Budget Review
- **New Business**
  - 1) Budget Review. Dave Hubbard has offered Committee one on one review. Same to be scheduled with Anne Boland. Chair is requesting that Budget Review should be done with Robert Duffy, Voting Member. Robert to connect with Sandra Swan.  
Line \$ Items can be changed once bottom line budgeted amount is achieved.
  - 2) Coconut Removal. Dot Palm to connect with Terry Raum, Voting Member to review scope of work. Notice to Community to be drafted. Tree Cost + Service charge per comment from Guy Gross, Board Member and Robert Duffy, Voting Member.
  - 3) Long term Coconut Tree Removal plan.  
Coconut Tree Inventory, 284 Trees & Replacement Plan prepared in 2023 provided by David Hubbard, prior Board Member to assist with proposed removal in 2024.  
Terry Raum, voting member has reviewed City Approved Native Palms to replace trees that will be removed. What is the Permit Cost? Tree Removal prior cost was \$800 per Tree. Costing to be updated. 1<sup>st</sup> proposal for removal will be submitted to HOA Board.  
Robert Duffy, voting member to contact Dr. Camarotti in Key West.
  - 4) Emergency situation. Spoonbill Tree at #36. Terry Raum, voting member to review workaround. Homeowner will be required to pay cost of workaround in lieu of tree removal.
  - 5) Committee to meet Two Brothers to discuss scope of work.
  - 6) Irrigation Opportunities. Annual spend is \$130,000.

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Special Meeting property walk determined excessive irrigation at the entrance to the sanctuary due to the presence of weeds in the grass.

Terry Raum, voting member confirms that the weed present grows in conditions of excessive water presence so schedule of water needs to be adjusted.

- a) Obtain Water Meters Location & #'s. What meter is the Butterfly Garden? Per Jennifer Pryor, member schedule there needs to be adjusted to every 2<sup>nd</sup> day rather than every day.
  - b) What is the schedule per meter?
  - c) Are Rain Switches in operation?
- 7) Committee Property Walk to familiarize ourselves with all areas of the community. Notice to be sent to Pat Labrada to provide notification of a special meeting on Thursday, April 18 at 6pm from HOA Office.
  - 8) Tree at #77. Exposed roots in sidewalk. Anne to contact Arborist to review tree health. Drawing provided by Pat Labrada (attached) with walkover solution. Cost to be provided so that it may be communicated to Owner.
  - 9) Tree at #146/147/148 needs to be cut back.
  - 10) Anne to provide Survey Responses to Committee prior to next meeting to review as this will be a topic for May.

- **Adjournment** at 6.50pm