

Architectural Review Committee Meeting Minutes

Key West Golf Club Homeowners' Association, Inc.

74 Golf Club Drive

Key West, Florida 33040

June 11, 2024

Tuesday 6:15 pm

Purpose: Conduct Business as Properly Brought Before the Committee.

AGENDA

1. Call Meeting to Order- Katee calls to order at 6:15PM
2. Determination of Quorum- Zach Goodfellow, Mark Machcinsk, Katee Martineau provide Determination of Quorum. Pat Labrada was present in person on behalf of CAC management

3. Proof of Notice

The CAC Management sent a mass email and posted the agenda on the message board.

4. Approval of Agenda- Motion to approve agenda by Katee, 2nd by Mark. Motion carried.

5. Approval of Minutes – May 14, 2024- Motion to approve by Katee, Mark 2nd, Motion carried.

6. Consent Agenda -

a) 37 Spoonbill Way – Replace 11 front fence pickets with change to cellular PVC from wood. The style, size, shape and color will match the existing pickets. Remaining pickets will also be replaced in the future. Motion to approve by Katee, Mark 2nd, motion passes with all in favor.

7. Unfinished Business

a) None

8. New Business / Action Items

a) 24 Merganser Lane – Front porch is being repainted, same colors. Would like to change the color of the deck to either Cyberspace or Hudson Grey. Replace railings on front deck, painted shipyard white. Motion to approve by Katee, 2nd by Mark, Motion passes with all in favor.

b) 79 Golf Club Drive – Accordion shutter to be installed on front door, back slider and second level back window. Color: White. Motion to approve by Katee, 2nd by Mark, Motion passes with all in favor.

c) 215 Golf Club Drive – House is currently Pallazzo Peach. Would like to paint the house Behr Topiary Tint. The Committee already has accepted white, but that was a mistake; would like white and the wall green. Pat is confirming what is meant by “white and the wall green” would like what white? Once clarified, the committee will put the request on the consent agenda if all agree with the proposal.

d) 12 Whistling Duck Lane –

a. Would like to replace original picket railing, screen and post with new composite Veranda matching pickets, posts and screen. White in color matching exact style per HOA ARC guidelines. Replacement of porch steps with Pressure Treated material to match existing steps in color and configuration. Painted White per HOA ARC requirement. Motion to approve by Katee, 2nd by Zach, motion carried with all in favor.

b. Request permission to install paver walkway and sitting area in rear of home. Construction would be of Light Brown Sandstone in a 3 piece construction to allow a more graceful walkway from the front to the rear of the house via pavers. Landscaping would then include green plants and flowering plants to add accent to the project. Motion to approve by Katee as per design with and emphasis of plants being in pots and foliage is present in the back yard. 2nd by Zach, motion carried with all in favor.

c. Repainting of all current white fencing, front and back, in Shipyard White as currently used. Motion to approve by Katee, 2nd by Mark, motion passes with all in favor.

d. Requesting to add new Bahama shutters on all exterior windows. Color: White. Motion to approve by Katee, 2nd by Mark, motion passes with all in favor.

9. Committee Discussion

a) City providing permits without ARC approval. It was determined that the City of Key West does not require ARC approval to issue permits. Katee is going to reach out to the chief building official about requiring Golf Course residents to receive ARC approval to get a city permit.

10. Member Input

111. Adjourn- Motion to adjourn by Katee, 2nd by Zach, motion passes with all in favor at 6:52PM.

Regards,

Architectural Review Committee

Key West Golf Club Homeowners' Association, Inc.