

May 2024 Meeting
Parking and Security Committee
Thursday, May 2nd, 6:00 PM

Attendees:

Committee Members: Orsure' Francis (Chair), Rod Mansor, Trevor Martineau
CAC: Pat Labrada, Todd Brangers
In-person attendees: Thomas Siburg

1. Call to Order

Call to order by Orsure a few minutes after 6:00 pm

2. Determination of quorum

Quorum was determined

3. Proof of notice of meeting

Notice was posted

4. Approval of agenda

Approved by all present committee members

5. Approval of prior minutes

Approved by all present committee members

6. Discussion of Topics:

a. 2024 Parking/Security Budget Overview (Sandra)

- Sandra was unable to attend. Pat discussed budget items, with the main question being of how much of the budget was already allocated, and where the money would come from to get two guards per shift at all times.
- Pat discussed how when someone calls out for a shift or goes on vacation, he tries to get coverage, but this doesn't often happen. Thus, even if we find funds for a second security guard at all times, there will still likely be times where single guard coverage will result.
- Pat emphasized that anything we decide will ultimately have to go through the board for approval. Actually, if it involves money, then we need to get approval from the Finance Committee, then go to the board for approval. He also mentioned that technically the Parking and Security Committee is not on official HOA committee.

- KWPD has emphasized that they will not do any patrol (speeding, parking, etc) in our private gated community. Bryce received a quote for solar-powered speed read-out signs, which was suggested by the KWPD Police Chief as a deterrent to speeding. These will run between \$2-4K each. This will likely be tabled to another year, should the board agree that these will be useful and funds permit. There was quite a bit of discussion how useful these signs would even be (i.e. do people already know they are speeding?). FedEx appears to be a culprit for a lot of speeding.
- After quite a bit of discussion, it was determined we need to prioritize parking/security enforcement for this year first, and then later we can worry about double shift coverage. The committee members seemed to agree that once decals and parking are enforced and security is aware of their expectations, most parking/security concerns will go away.

b. Parking

i. Vehicle Decals Update

- Rod made a request for flyers to be put on cars that have expired/invalid parking decals, emphasizing the June 1st deadline for getting a valid permit. Pat/Todd have already been sending emails to these vehicles (estimated about 80 invalid passes as of now). Repercussions were discussed for invalid stickers, with turning off transponders and making them have one-day passes until they get their permit up to date.
- Saturday event: Pat/Todd printed out an Excel Sheet of registered cars in QuickPass. He will provide a table, requesting committee members to bring their own chairs.

ii. Scooter Parking Update

- Bryce emphasized that police would not get involved in towing vehicles, since we are a private community. Discussion ensued regarding what to do with scooters with no valid registration and/or vehicles. Pat will try to see if there can be a place where we put all derelict scooters while we wait for a decision what to do with them. After some discussion, the committee decided to prioritize the enforcement of the resident vehicle stickers first, with scooter enforcement to be the next priority item.

iii. Construction/Vendor Parking Enforcement

- The committee agreed to table this item until the community survey is complete. Once again, prioritizing the valid vehicle registrations first.

iv. Golf Club Parking Spots Designation

- Orsure mentioned there are 13 total spots in the golf course parking lot that are for HOA parking only (that we lease from the golf course). Orsure emphasized the need to clearly designate these as HOA parking only". Discussion ensued on overflow parking from golfers on Sunday spilling into

parking spots on Golf Club Drive. It was determined that parking is not a big deal that time of day anyway, so this issue would be tabled for now. Spots will be repainted with "HOA parking only designated", with possible reach out to the golf course management to see if we can put up larger signs to also make it clear that the spots are for HOA parking only.

- As part of the discussion, Pat mentioned that pavement would be repaved from Spoonbill down to the Sanctuary. After some discussion, the committee will recommend to the board that all repaved spots be designated as "resident only" spots. Eventually, all non-repaved spots will also be designated as "resident only" spots.

v. Guest Parking

- After some discussion, the committee agreed that this was not necessary, and the guest parking will remain open to both guests as well as residents. To summarize the discussion, Rod emphasized, "if we fix one problem, we would cause a different problem" with regard to the guest parking spots.

vi. Parking Enforcement

- Rod emphasized (and the committee members agreed) that we need to have a set of guidelines for the security, based on the guidelines set by the committee/board. Essentially, instill a mentality of security guards as "They have our back, so we will enforce. The committee agreed to draft a proposal to the board regarding enforcement of parking regulations. After agreeing on these enforcement regulations (including enforcement of penalties), it was proposed that the board, management, security, and the parking committee would sit down and get on the same page with these policies. It would then that the expectations of the security guards would be set.

- Security

i. Two guards per shift

- The committee agreed to table this item until we get all vehicles with valid registrations, scooter parking improved, and enforcement of policies established with the board.

ii. Security Gate Procedures

- The committee agreed to table this item until we get on the same page the board and security guards with respect to enforceability of policies.

c. Neighborhood Survey

- The final version of this survey will go out this month to all residents for input.

7. Member Input

- Thomas recommended the Parking and Security Committee make a motion to the board to make the committee an official HOA committee. The committee will proceed with this.

8. Adjournment

Meeting was adjourned by Orsure at approximately 8:15 pm